

- 1) The Call for Proposals is available in two languages, are there any differences between the two versions?**

The English version of the Call for Proposals is the legally-binding document governing the rules for participation to the Call. The Italian version is provided as a guidance document and has no legal value.

- 2) I am a Spanish national and have recently obtained my PhD after a 4-year course at the University of Rome, La Sapienza. I lived in Italy for over 4 years but have never changed my residency; can I apply for an outgoing fellowship? What evidence can I produce to support my case?**

Yes, for the purpose of this programme non-Italian applicants having had their main activity (work, studies, etc.) in Italy during the last three years preceding the call opening date are treated as Italian nationals. When a certificate of residency cannot be provided, supporting evidence can include rent agreements, utility bills, bank statements, etc.

- 3) I am a trained doctor with a medical specialization in cancer studies and have 15 years research experience, can I apply for a senior fellowship?**

Yes you can, since you are holding an M.D. with subsequent medical specialization which is considered equivalent to the Ph.D. for the scope of this programme. Also your years of experience would have entitled you to apply regardless of having a medical specialization or a Ph.D.

- 4) I wish to apply for an outgoing fellowship for experienced researchers (< 10 years) but my Ph.D. will end after the call deadline. Am I eligible if by the call deadline I have 4 years of full time equivalent research experience? Is the period of research experience calculated from the start of the Ph.D. or can I also count the period I worked in the lab after obtaining the degree and before starting my Ph.D. studies?**

The 4 years of full-time equivalent research experience is calculated up to the time of the relevant deadline for submission of proposals (=call deadline). You can calculate the 4 years from the date of obtaining your degree which formally allows you to embark on a Ph.D. course in the country in which the degree was obtained or in the country of the host institution selected to carry out your fellowship activities (irrespective of whether the doctorate has been completed). Continuous research for the following 4 years (which can include the PhD activities) must be proved by employment contracts (or similar agreements) covering the entire period of four years with no breaks. An official letter of your tutors stating that you were employed at your institution right after obtaining your degree, regardless of receiving a salary, is acceptable. Please note that the Executive Office will verify that the information provided is true and reserves the right to request (additional) evidence supporting your eligibility.

- 5) The Call for Proposals reads “Fellowships are awarded according to the research experience of the applicants”. I have 12 years full time experience working in the biotechnology field, but no Ph.D., which fellowship should I apply for?**

You should apply for the fellowship scheme for senior researchers with >10 years' experience.

6) I am applying for a short-term fellowship. Is it possible to apply for another fellowship at the next Call for Proposals?

Yes it is possible to apply within a future Call for Proposals, in line with the eligibility criteria set out by the future Call for Proposals. It is not possible to apply for more than one type and duration of mobility fellowship (fellowship scheme) under the same Call for Proposals.

7) As part of the application pack I am asked to provide a list of up to 5 most recent publications, but I only have one. Can I still apply?

Yes, the list of up to 5 most recent publications is the only non-mandatory document in the group of documents to be uploaded as part of the fellowship proposal.

8) I have submitted my full proposal in advance of the call deadline, but would need to edit it and include additional information before the Call closes.

Once the full proposal is submitted no further modification, corrections, additions or submissions are allowed.

9) Shall I send a paper copy of my application to the Executive Office?

No, applications must be submitted online exclusively. Any paper copy will be disregarded and destroyed.

10) I have received the Fellowship offer letter and sent out my acceptance and all the requested documentation within the 15-day time frame. How do I know that it was successfully received?

A notification email is sent to you upon submission of all the required documentation. If no notification is received you should contact the Helpdesk.

11) I was awarded a fellowship, when can I start?

Fellowships must start within 45 and 180 days from the date of publication of the Call results on the official bulletin of the Regione Umbria. Results may sometimes be published on the I-MOVE website a few days before the official publication by the Executive Office at Regione Umbria.

12) Who should I contact to get the list of host institutions participating in the I-MOVE scheme?

There is not list of host institutions. Applicants are free to choose the host institution, as explained in Section 4 of the Call for Proposals. The only restriction concerning the geographical location of the host institution depends on the mobility scheme selected by the applicant, as stated in the same section of the Call for Proposals.

13) Is it possible to appoint two supervisors under the section B1/6 "Quality of the group/supervisors"?

It is possible to include more than one supervisor, especially in the case of multidisciplinary projects. A Statement of Supervisor Training Record must be filled in for each supervisor, however, only one name can be included in the relevant section of form A4.

- 14) On the STARTPAGE of the "Template for PART B I-MOVE - Long term fellowships" the following field must be filled in "Contract details (same as Form A)". How should I complete it?**

This section is for subsequent completion by the I-MOVE Executive Office and is not required at this stage. Please ignore.

- 15) My original PhD certificate is not in English. Do I have to produce an official sworn translation or can I translate it myself?**

It is possible to upload the certificate in its original language and your translation with your signature. It is not necessary to upload any authentication or sworn translation.

- 16) The paragraph "Potential for reaching a position of professional maturity" of the RESEARCHER section is included in the Table of contents but does not appear in the relevant section of the template. Should I follow the requirements of the Table of contents?**

The Table of contents contains a mistake. The individual sections with the relevant descriptions must be followed when preparing the proposal.